

# PTO MINUTES

## Shawsville Middle School PTO Minutes

July 27, 2017

The meeting was called to order by Andy Hipple at 5:30 PM

### In attendance

Andy Hipple, Casey Underwood, Susan Carr, Teresa Sweeney, Julie Honaker and Leslie McDaniel

This is the first meeting of the 2017-2018 school year. There was no old business to discuss at this meeting. The following officers were appointed and approved:

Casey and Cathy Underwood – Co-Presidents

Teresa Sweeney – Treasurer

Leslie McDaniel - Secretary

### New Business

- The differences between a PTA and PTO were discussed and it was decided that we would move forward with the process to change to a PTO. We will be applying for the 501C3 (information was given to each person in attendance). Cathy will set up our EIN.
- A copy of EMES PTO bylaws were handed out to review to set up SMS bylaws. This is to be discussed at our next meeting.
- Fund raising ideas were discussed. Mr. Hipple has us set up to park cars for 3 VT games and the funds will go to the school. We also discussed selling Shelor raffle tickets. This will be discussed again at the next meeting.
- The volleyball and basketball schedules were handed out and we will need volunteers for concessions.
- PTO meetings will be held the 3<sup>rd</sup> Monday of each month.

### Dates to remember

- Back to school night is Aug 7 from 5:00-7:00. The PTO will be hosting a Hot Dog dinner. Volunteers will be handing out hot dogs. Susan and Teresa will compile a list of times for the volunteers.
- Teacher's breakfast will be held on Friday, 8/4/17. Panera Bread will cater.
- First day of school is 8/9/17
- Parking at VT games: 9/9/17, 10/21/17 and 10/28/17
- Fall festival will be on Saturday, Oct 7 from 10-2 at Meadowbrook Library.

### Next Meeting

Monday, Aug. 21, 2017

Motion to adjourn was made by Casey Underwood at 7:00 PM and was passed unanimously.